

**Minutes of the meeting held on Tuesday 12th September 2017
at 7.30pm in the Church**

Present:

Linda E Hunter (Chwdn, Chair)	Mike Collins (Chwdn)	Michael Rae
Monica Philbrick	Anne King – Lewis	Kate Jenkins
Suzette Milne	David Preece	Max Philbrick
Cliff Wright (Hon Treasurer)	Warwick Milne	Edward Pybus
Jennifer Herrmann		

The Venerable Peter Robinson, Archdeacon of Lindisfarne was in attendance

Linda Hunter welcomed everyone to the meeting, and particularly the Archdeacon, Ven Peter Robinson. Max Philbrick opened with a prayer.

2. **Apologies:** Jane Stephenson, Jackie Webb, Jennifer Wright, Rev Julie Robson
For the benefit of the Archdeacon members introduced themselves

3. **Minutes:** The minutes of the previous meeting held on 20th July 2017 were accepted as a true record and signed. Proposed: Kate Jenkins, Seconded: Anne King-Lewis. 12 were in agreement and 1 abstained as he was not present at the last meeting
 - a. **Matters rising from the Minutes:**
 - a. Edward Pybus to be added to apologies
 - b. Linda Hunter reported that the Lottery bid had now gone in and that we would know the result in November.
 - c. MAP will be further discussed at the next PCC meeting. Members were asked to add any further comments or observations to the document and send to Linda for addition

4. **Vacancy information**
 - a) Archdeacon Ven Peter Robinson agreed that we look at / discuss the following

How is the Vacancy going?

Members of the PCC felt that the Vacancy was going well . Linda flagged up that due to illness there had been a lot of changes to the September Service rota. In addition it was becoming increasingly more difficult to find clergy to preside and preach at the 8.00am service, particularly as winter was approaching. If necessary the PCC may need to look at how many 8.00am services are offered per month.

Diocesan Vision & Deanery Vision

We need to be aware of the vision for the Diocese as a whole and in particular the documentation that has been developed which includes the key words growing church bringing hope. All churches are asked to look at their MAP in the light of this documentation. Corbridge Deanery also has a vision statement which will influence us. The Archdeacon expanded on this topic.

Appointment Process

We will advertise, shortlist, have an interview process and appoint after the appropriate checks have been completed.

The Archdeacon indicated that next Summer was probably the earliest we could realistically expect a new vicar to be in post.

There are 3 key groups who all have to approve a candidate before a new Vicar can be appointed. They are Bishop Christine, our Patron and our 2 Parish Representatives. These representatives will be elected by the PCC later this Autumn.

Parish Profile

The Archdeacon emphasised the importance of preparing an attractive and high quality Parish Profile document which reveals the vision we have for St Andrew's. We can't ignore the fact that we are in a 'competitive market' as we seek to attract the right person!

We agreed to start working towards having a draft Parish Profile (PP) in December, with the aim of advertising by the end of January.

Before writing the PP, we will gather information and opinions from the church congregations as well as the wider community. It was suggested by the Archdeacon that we find someone to facilitate a discussion session.

b) Receive reports

a. Service rota:

Pastoral Offices: Linda added that since the report was written there have been 2 more applications for Baptism, 2 wedding enquiries and 2 more funerals.

8.00am BCP Communion service: If it proves problematic to find clergy to preside at the 8.00pm BCP communion we may need to decrease to once a month during the vacancy. PCC would need to make this decision if the situation arises. Likewise the evening Holy Communion may need to change to an evensong if we do not have enough clergy to preside at this service

b. Vicarage – Michael Rae reported that the gardener would be going to carry out more work this week.

5. Profile

a) Profile Sub Group: This will be SC plus 2 members of PCC. Max Philbrick volunteered and in her absence Jennifer Wright was suggested as someone who may like to be involved.

The brief of the group will be to:

- a) put together a time line of the process
- b) discuss the consultation process with congregation and wider community
- c) decide on how the profile will be written and presented
- d) begin to collect the statistics & basic information required

The first meeting will be held on 19th September at 7.00pm in the cottage.

6. To receive the following reports

Information was highlighted from the following reports which members had received prior to the meeting

- a) Fabric Report:** Mike Collins and Michael Rae outlined the following points:
 - a. The cottage chimney is going to cosy more than originally requested as once the work commenced further damage was revealed.

b. The Quote for the joinery is awaited re the woodworm.

- b) Financial Report:** Cliff Wright explained that the financial position is as to be expected, and as outlined at previous meetings. The decline in planned giving is a continued problem. Cliff will be putting some sessions on for the PCC in the Autumn to enable members to understand the situation and to begin to think of ways in which we can try to halt the problem
- c) Events Calendar:** There is nothing further to add to the calendar which PCC have received.

7 **Any Urgent Information:**

- a) **Health and Safety:** David Preece fractured his toe as he dropped a display board on his toe during the Heritage weekend.
- b) The heaters at Halton are not all working and we may need to consider having some replaced. Suggested that we get BW to look at them.
A pew is very unstable at Halton and need repair. Michael Rae has agreed to look at it.

8. **Correspondence:** A letter has been received from Sir Miles Irving with reference to his St. Andrew icon. He has asked to have it back as it has not been displayed very often. We discussed whether we should allow him to have it back. A variety of points were put forward. Proposed by Warwick Milne that we graciously send it back, seconded by David Preece. 10 members agreed 2 were against and 1 abstained.

After meeting note: After investigation it may not be possible to send it back. The item is part of our inventory and we need the permission of the Archdeacon to allow us to return it.

The meeting ended with the Grace

Date of the next meeting is Wednesday 18th October